

REQUEST FOR COST SHARE

This form should be completed with PI signature, and routed through OSPA with your proposal.

OSPA will route it to the OVCR for approval.

Title of Proposal: _____

Principal Investigator(s): _____

Deadline for Submission _____ Agency _____

This form must be accompanied by a completed *Cost Sharing Commitment Form* detailing all proposed cost sharing.

Is this a proposal to a federal agency? Yes ___ No ___

Does the agency allow full indirect costs (IDC)? Yes ___ No ___ % allowed _____

Is cost sharing required as part of the solicitation? Yes ___ No ___

What percentage cost sharing is required by the agency? _____%

If cost sharing is required, attach documentation from the agency to this form.

If cost sharing is not required, attach a *Voluntary Cost Share Waiver Request* to this form

What is the total amount of funding requested from the agency? \$ _____

What is the total amount of IDC requested from the agency? \$ _____

What is the total amount of cost share required by the agency? \$ _____

What is the total amount of cost sharing to be provided by third parties? \$ _____

What is the amount of cost share to be provided by the department or college? \$ _____

What is the total amount requested from the OVCR?*** \$ _____

Which budget years will require matching funds from the OVCR?

Yr 1: \$ _____ Yr 2: \$ _____ Yr 3: \$ _____ Yr 4: \$ _____ Yr 5: \$ _____

How will the matching funds be used? (e.g., equipment, supplies, contractual, travel)

PI Signature* _____ Date: _____

Approved: Yr 1: \$ _____ Yr 2: \$ _____ Yr 3: \$ _____ Yr 4: \$ _____ Yr 5: \$ _____

Matching Funds Approved by** _____ Date: _____
(Vice Chancellor for Research)

\$ _____ of this match is uncommitted (i.e., not listed on the budget in the proposal).

* Cost sharing through matching funds is a commitment of real University resources and subject to federal audit. PI's signature verifies that the information is accurate, and that the matching funds will be used for the proposed project in the manner indicated, and will be verified by financial records.

**If the funding agency reduces the project's budget, the VCR may renegotiate the amount of the match.

*** If the cost sharing to be committed to the project exceeds the required cost share of the sponsor, attach a Voluntary Cost Share Waiver Request form.